Checklist for Housing Applications

1. Personal information
   - Names of all household members
   - Social security numbers
   - Driver’s license or ID numbers
   - Birth dates of household members

2. Where you have lived for the past 5 years
   - How long you have lived at each place
   - Addresses
   - Landlord’s name, address, and phone number
   - How much rent you paid per month

3. References
   - Name, address and phone numbers for 3 people. (Employers and landlords are good references)

4. Where you have worked in the past 5 years
   - Names, phone numbers, and addresses of all your employers
   - How much money you earned at each job (wages, paystubs)

5. Financial information
   - Social Security
   - Pensions/annuities
   - Interest on any accounts
   - Other ways you get money (child support)
   - Name of bank, address, account numbers, checking/savings balances
   - Assets: stocks, bonds, money market accounts, retirement accounts, life insurance, etc.

6. Expenses
   - Medical expenses
   - personal assistance
   - child care
<table>
<thead>
<tr>
<th>Housing Type</th>
<th>Rent Range</th>
<th>Advantages</th>
<th>Disadvantages</th>
<th>Where to Apply</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Subsidized Housing</strong></td>
<td>Rent is about 30% of your monthly income. There are income limits.</td>
<td>Affordable. Must follow federal housing guidelines.</td>
<td>Long waiting lists up to 5 years &amp; some waitlists are closed. The rent subsidy stays with the apartment, it does not move with you. Must pass background check to qualify.</td>
<td>Apply directly with local Public Housing Authorities or property management companies.</td>
</tr>
<tr>
<td><strong>Section 8 Voucher Program</strong></td>
<td>Rent is between 30% and 40% of your monthly income. There are income limits.</td>
<td>Affordable. Rent subsidy can move with you.</td>
<td>Waitlist is closed most of the time. Limits on amount of rent covered. Must pass background check to qualify.</td>
<td>Apply with local Public Housing Authorities.</td>
</tr>
<tr>
<td><strong>Affordable Housing Tax Credit Program (Section 42)</strong></td>
<td>Rent is market rate minus a discount. There are income limits.</td>
<td>Many newer properties. Many are accessible. Many apartment complexes are senior communities. Rent discount.</td>
<td>Waiting lists can be 6 months to 2 years. Rent discount is not always low enough to be affordable. Must pass a background check to qualify.</td>
<td>Apply directly with property management companies.</td>
</tr>
<tr>
<td><strong>Privately Owned/Market Rate Housing</strong></td>
<td>Variable depends on size, location, age, condition, what the going market rate is for rent, etc.</td>
<td>Flexibility, Choice, Availability.</td>
<td>No rent discount &amp; some landlords require that your income is 3 times the rent. Many landlords require a background check.</td>
<td>Apply with landlord or property management company.</td>
</tr>
</tbody>
</table>

**Where Can I Find Housing Lists or Housing Vacancies?**

[https://www.danecountyhomeless.org/housingresourcevacancylists](https://www.danecountyhomeless.org/housingresourcevacancylists)
[www.tenantresourcecenter.org/find_housing](http://www.tenantresourcecenter.org/find_housing)
[www.WIHousingSearch.org](http://www.WIHousingSearch.org)
[www.madison.craigslist.org](http://www.madison.craigslist.org)